

Minutes of the Local Workforce Development Board #40
Quarterly Meeting

Wednesday, November 2, 2022
10:00 AM

I. Call to Order

The Local Workforce Development Board #40 Meeting was called to order at 10:00 AM by Amy Thibodeaux, Vice Chairperson

II. Pledge of Allegiance

Jason LeMaire, One-Stop Committee Chair, led all members and guests in the Pledge of Allegiance.

III. Roll Call

Rita Patterson conducted the roll call. The attendance was as follows:

Present

Tessa Brown	Craig Matthews	Brenda Thibeaux
Patricia Cottonham	Mike Ortego	Amy Thibodeaux
Christina Johnstone	April Porterfield	Jonathan Bocz (representing James Foster)
Suzanne Kidder	Dianna Potter	
Bob Manual	Jennifer Stelly	

Absent

Judy Bruno	Norman Rene'
Patrick Fontenot	Crystal Romain
Jason LeMaire	Mike Tarantino
Michael Pritchard	

Quorum: Yes

Guest in Attendance

Keidrian Kunkel	Eckerd Director	Colandra Authorlee	AWS Staff
Lauren Womack	Ticket to Work	Stephen Broussard	AWS Staff
Dr. Vincent June	SLCC/Chancellor	Brenda Foulcard	AWS Director
Dr. Crystal Lee	SLCC/Vice Chancellor	Kyler Killmer	AWS Staff
Belle LeBlanc	HR Manager/LCG	Claudette Nickerson	AWS Staff
Germaine Simpson	One-Stop Operations	Rita Patterson	AWS Staff
		Garrick Brown	AWS Staff

IV. Consent Items – Presented by Brenda Foulcard – Workforce Director

3.1 Approval of Minutes

Amy Thibodeaux, Vice Chair called for a motion to approve the minutes of August 24, 2022. Dianna Potter made a motion to approve the minutes of August 24th. The motion was seconded by Brenda Thibeaux. Without any oppositions or abstentions, all members were in favor and the motion was carried unanimously.

3.2 Approval of Board Meeting Dates

Amy Thibodeaux, Vice Chair called for a motion to approve the 2023 Board meeting dates. Christina Johnstone made a motion to accept the 2023 meeting dates as presented. The motion was seconded by Dianna Potter. Without any oppositions or abstentions, all members were in favor and the motion was carried unanimously.

3.3 Approval of Industries and Allocations for PY22/F23

- LWDA's Local Plan's key industries are identified to include Healthcare, Information Technology, and Industrial Skills and Trade.
- Allotments and allocations were recognized after an area study was performed.

Amy Thibodeaux, Vice Chair, called for a motion to approve the Industries and Allocations for FY22/FY23 as presented. Craig Matthews motioned to accept the Industries and Allocations for PY22/FY23. April Potterfield seconded the motion. All members were in favor and the motion was carried unanimously.

3.4 Approval of PY21/FY 22 Amendment 1

- Additional funding was granted in the Youth, Adult, and Dislocated Workers allocations from LWC of \$928,000 to provide additional services.
- This amendment will assist SLCC with filling in the gap with their state funding. AWS's individual training accounts will be earmarked for fiber optics, plumbing, HVAC, and electricians' training and will service 40 participants in our 8 parishes.
- Secondly, this amendment includes a partnership with SLCC in a pilot program for 100 high school students in dual enrollment in conjunction with a pre-apprenticeship program. Funds will be utilized to provide work experience.
- Thirdly, this amendment includes a partnership with UL in a summer work experience program for 200 youths that tie to the Youth 14 elements.

Amy Thibodeaux, Vice Chair called for a motion to approve the PY21/FY22 Amendment 1. Christina Johnstone made a motion to approve the PY21/FY22 Amendment 1. The motion was seconded by Bob Manual. Without any opposition or abstentions, all members were in favor, and the motion was carried unanimously.

3.5 Approval of LWC Comprehensive AJC Certification Matrix Form

- LWC's matrix form was reviewed and accepted by the board.
- Completed matrix form was reviewed and accepted by the board.

Amy Thibodeaux, Vice Chair called for a motion to approve the LWC Comprehensive AJC Certification Matrix Form. Bob Manual made a motion to approve the LWC Comprehensive AJC Certification Matrix Form as presented. The motion was seconded by Suzanne Kidder. Without any oppositions or abstentions, all members were in favor and the motion was carried unanimously.

IV. Discussion Items

4.1 4th Quarter Performance Report

- Mrs. Foulcard presented the fourth quarter performance report and stated that outcomes drive our performances. The indicators include the employment rate after the second quarter exit, the employment rate 4th quarter after exit, the median earnings, credential attainment, and measurable skills gain.
- The performance rates are Federally mandated; therefore, it is essential that we reach our performance level.

4.2 Board Member's Reporting Requirements

- Reminders and due dates were provided to board members regarding Ethics and Sexual Harassment trainings which are due by December 31, 2022.
- Financial disclosures are to be completed and submitted to the state by May 15, 2023. If not submitted by that date, a penalty will be charged.

V. Reports

5.1 One-Stop Committee Report – Tessa Brown

- The committee met Friday, October 21, 2022. Tessa Brown provided committee updates and an overview of the committee report.
- Germaine Simpson, One-Stop Operator Director, presented One-Stop Operator Report for the first quarter. The One-stop Center visits and visit reasons for PY21 Q1 and PY22 Q1 were provided. Ms. Simpson stated the numbers decreased from the previous program year.
- Ms. Simpson reported the customer survey results have remained at a high average rating and her staff has continued to promote the surveys in the center.
- Keidrian Kunkel, Operations Director, provided the program services and outreach report for Eckerd Connects. Ms. Kunkel stated the team has focused on participant follow-up and improving the credential and measurable skill gains rates. The quantity has increased due to a new summer work experience model.
- Ms. Kunkel provided an update on PY 21 performance and shared a youth success story.
- Stephen Broussard, Business Services Strategist, provided the business services report. The business services team will focus on businesses to fill the On-the-Job Training and Work Experience programs.
- Mr. Broussard stated the business services team hosted a successful job fair with the Department of Corrections, LWC, and St. Landry Parish Govt in September.
- Mr. Broussard explained the business services team will be co-located in the career centers.

5.2 Finance Committee Report – Brenda Thibeaux

- Finance Committee met on October 21, 2022.
- Brenda Thibeaux, the Chairperson, reported that the September 2022 financials are a snapshot of the FY21/22 budget and actual expenses paid from July 1, 2022, through September 30, 2022.
- Ms. Thibeaux presented to the committee PY21/FY22 amendment 1 received from the LWC of \$928,000, explaining that these funds will allow us to provide additional services for the community. Funds must be obligated by June 30, 2023.
- Ms. Thibeaux presented the program service allocations by industries.

VI. Public Comments

There were no public comments in reference to the agenda.

VII. Next Meeting Date Announced

The next meeting date for the LWD #40 Board of Directors will be February 1, 2023.

VIII. Upcoming Events/Updates/Reminders

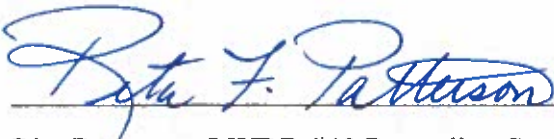
A survey will be conducted regarding the board training. This will be held in late January or early February 2023 and the board meeting will be held in conjunction with the training.

IX. Adjournment

Amy Thibodeaux, Vice Chair entertained a motion for adjournment by Craig Mathews and the motion was seconded by Tessa Brown. With no opposition or abstentions, all members were in favor and the motion was carried and the meeting adjourned at 12:00 noon.



Amy Thibodeaux, Vice Chairperson



Rita Patterson, LWDB #40 Recording Secretary